

July 2, 2018

The Town Board of the Town of Onondaga met at a regular meeting at 5:00 p.m. on Monday, July 2, 2018 at Town Hall, 5020 Ball Road, Syracuse, New York.

Present:	Supervisor	Thomas P. Andino, Jr.
	Councilman	Charles Petrie
	Councilman	Donald Hamilton
	Councilwoman	Suzanne Belle
	Councilwoman	Mary K. Ryan
	Town Clerk	Lisa M. Goodwin
	Town Attorney	Kevin Gilligan
	Town Engineer	William Perrine

1. Highway Superintendent's Report

Highway Superintendent, Mr. John Wheatley was present. Mr. Wheatley reported that he has received a request and petition from the residents of Cedarvale Ridge. Their request is for all-way stops at both intersections in that development. The letter submitted with the petition indicates that the residents have concerns with speed in the development. Mr. Wheatley reminded the Board that stop signs are not intended for speed control. Mr. Wheatley and Mr. Andino visited the area together and they recommend a four-way stop at the intersection of Underwood Way and Southern Pine Way; however, they recommend a two-way stop at Chickadee Circle considering it's a dead-end street.

TOWN BOARD RESOLUTION

The following resolution was offered by Supervisor Andino, who moved its adoption, seconded by Councilwoman Belle, to wit:

**AN ORDER DESIGNATING STOP SIGNS
AT THE INTERSECTIONS OF
UNDERWOOD WAY AND SOUTHERN PINE WAY AND
UNDERWOOD WAY AND CHICKADEE CIRCLE**

SECTION 1. LEGISLATIVE INTENT & SEQR

By adoption of this Order, the Town Board of the Town of Onondaga, pursuant to the authority of Section 1660 of the Vehicle and Traffic Law of the State of New York, and Town of Onondaga Code, Section 270-38, declares its intent to designate the intersections listed below in Section 3 as four-way and two-way stop intersections. This is a Type II action under SEQR.

SECTION 2. STOP INTERSECTIONS DESIGNATED

The intersection of Underwood Way and Southern Pine Way is hereby designated as a four-way stop intersection for traffic proceeding through said intersection, and the intersection of Underwood Way and Chickadee Circle is hereby designated as a two-way stop intersection for traffic proceeding through said intersection.

SECTION 3. SECTION 270-38 OF TOWN CODE. SCHEDULE IX: STOP INTERSECTIONS

Schedule IX of Section 270-38 is hereby revised by adding thereto, the following schedule:

Stop Sign On	Direction of Travel	At Intersection Of
Underwood Way	Easterly and Westerly	Southern Pine Way
Southern Pine Way	Northerly and Southerly	Underwood Way
Chickadee Circle	Northerly and Southerly	Underwood Way

SECTION 4. WHEN EFFECTIVE

This Order shall take effect upon the erection, at the intersections affected by this Order, of signs of the size and design and at the locations prescribed in the State Manual and Specifications prepared by the State Traffic Commission, as required by the Vehicle and Traffic Law of the State of New York, as amended.

The question of the adoption of the foregoing resolution was duly put to a vote and the vote was as follows:

Councilman	Petrie	Voted	Yes
Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Mr. Wheatley also reported that he has received a request and petition from the residents in the area of Renee Meadows. The request for a stop sign on Renee Meadows Drive at the intersection of Skyline Drive comes after a resident was driving on Skyline and a car pulled out of Renee Meadows and almost hit him. Mr. Wheatley agreed that there should be a stop sign on Renee Meadows Drive at this intersection.

TOWN BOARD RESOLUTION

The following resolution was offered by Councilwoman Belle, who moved its adoption, seconded by Councilwoman Ryan, to wit:

**AN ORDER DESIGNATING A STOP SIGN
AT THE INTERSECTION OF
RENEE MEADOWS DRIVE AND SKYLINE DRIVE**

SECTION 1. LEGISLATIVE INTENT & SEQR

By adoption of this Order, the Town Board of the Town of Onondaga, pursuant to the authority of Section 1660 of the Vehicle and Traffic Law of the State of New York, and Town of Onondaga Code, Section 270-38, declares its intent to designate the intersection listed below in Section 3 as a one-way stop intersection. This is a Type II action under SEQR.

SECTION 2. STOP INTERSECTIONS DESIGNATED

The intersection of Renee Meadows Drive and Skyline Drive is hereby designated as a one-way stop intersection for traffic proceeding through said intersection.

SECTION 3. SECTION 270-38 OF TOWN CODE. SCHEDULE IX: STOP INTERSECTIONS

Schedule IX of Section 270-38 is hereby revised by adding thereto, the following schedule:

Stop Sign On	Direction of Travel	At Intersection Of
Renee Meadows Drive	Northerly	Skyline Drive

SECTION 4. WHEN EFFECTIVE

This Order shall take effect upon the erection, at the intersection affected by this Order, of a sign of the size and design and at the location prescribed in the State Manual and Specifications prepared by the State Traffic Commission, as required by the Vehicle and Traffic Law of the State of New York, as amended.

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Councilman	Petrie	Voted	Yes
Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Mr. Wheatley also reported that another employee of the Highway Department will be leaving. Mr. Alex Dewitt has accepted a position with National Grid. His last day with the Town will be July 6, 2018. Mr. Wheatley stated that Mr. Dewitt has been a great employee and he wishes him all the best in his new job. Mr. Dewitt has been with the Highway Department for four (4) years and was a previous Parks employee for the Town as well. Mr. Wheatley hopes to have a candidate to fill this position by the next Town Board meeting.

2. Parks and Recreation Report

Director of the Parks and Recreation Department, Ms. Charry Lawson was present.

TOWN BOARD RESOLUTION

The following resolution was offered by Councilman Hamilton, who moved its adoption, seconded by Councilwoman Belle, to wit:

RESOLVED, that the Town Board authorize the addition of the following employees as recommended by the Director of the Parks and Recreation Department at the budgeted salaries:

<u>NAME</u>	<u>TITLE</u>	<u>NAME</u>	<u>TITLE</u>
Morgan Mahaney	Kinderkids Aide	Maeve Broader	Kinderkids Aide
Arlana Broader	Sports & Games Leader	Renee Rader	Arts & Crafts Leader
Adam Wood	Aide	Malik Lettsome	Aide
Emily Johnson	Aide	Nathan Eipp	Sports & Games Leader
Carollynn Rivers	Arts & Crafts Leader	Courtney Allen	Aide
Candice Crews	Aide	Jace Donaldson	Aide
Carly Christoforetti	Sports & Games Leader	Kara Sweeney	Arts & Crafts Leader
Kaelan Smith	Sports & Games Leader	Abby Stack	Arts & Crafts Leader
Shannon Celeste	Aide	Roman Crimi	Aide
Marren McMahon	Aide		

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Councilman	Petrie	Voted	Yes
Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Ms. Lawson reported that the proposals for the Kelley Park Community Development project have been received. For some portions of the project, only one quote was received. The quotes received came in over what was estimated in the grant application. Ms. Lawson has met with Supervisor Andino and Mr. Wheatley to come up with a plan for the Highway Department to do some of the work to bring the costs within the amount of the grant. In addition, the project that is being done at the Senior Center is approximately \$10,000 less than that grant amount. The Supervisor has spoken with the Community Development Department. They have agreed that this money can be allocated to the project at Kelley Park from the project at the Senior Center.

TOWN BOARD RESOLUTION

The following resolution was offered by Councilman Hamilton, who moved its adoption, seconded by Councilwoman Belle, to wit:

BE IT RESOLVED, regarding the Community Development project at Kelley Park, the Town Board declares this to be a Type II action for the purposes of SEQR; and

BE IT RESOLVED, that the Town Board accept the proposals of Michael McConnell Concrete and Conestoga Buildings; and

BE IT RESOLVED, that the Town Board approve the Town of Onondaga Highway Department to prepare the area for the concrete pad and to pave the handicap pathway; and

BE IT RESOLVED, that the Town Board authorize the Director of Parks and Recreation to purchase the remaining items (six picnic table frames, wood, grill and ash receptacle and project sign) as proposed.

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Councilman	Petrie	Voted	Yes
Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Ms. Lawson reported that the results from the Civil Service examinations have been posted. She has passed her exam and is within a reachable standing for her to maintain her position as Director. Supervisor Andino requested that the Board meet in an Executive Session following the meeting to discuss personnel matters in the Parks and Recreation Department as well as the Assessor's Office.

3. Codes Officer's Report

Codes Officer, Mr. Ben Vincent was present. Mr. Vincent reported that all of the work has been completed at 401 West Roswell Avenue. The structure has been demolished and removed, and the ground has been seeded.

Mr. Vincent also reported that he has recently received a letter from the attorney representing Mr. Brian Bushneck requesting a zone change from Professional and Commercial Office District (PCO) to Light

Industrial District (LI) for the property located at 5890 Rock Cut Road in the Town of Onondaga. The property was formerly owned by Mr. Russell Kitchner and has been used for vehicle storage and vehicle repair for many years, and Mr. Bushneck would like to continue with this use. This use is in violation of a PCO District; however, it is a permitted use in the LI District. In addition, the property surrounding this property is owned by Onondaga County Resource Recovery Agency (OCRRA). The OCRRA site across the street is already zoned LI; however, the property adjacent to Mr. Bushneck's is PCO. Discussion then took place regarding if OCRRA's operation complies with PCO or LI uses. It was agreed that Mr. Gilligan will contact the attorney for OCRRA, Mr. Bill Bulsiewicz before any further consideration will be given.

Mr. Vincent also reported that he has received a letter from the New York Agricultural Land Trust regarding an application from Volles Dairy Farm for Farmland Protection Implementation Grant. The NYS Agricultural Land Trust works together with Onondaga County Farmland Protection Board to submit applications to the state to fund farmland protection projects in the county. This year the state released another Request for Proposals for Round 16 of the Farmland Protection Implementation Grant program and the county has recommended a portion of the Volles farm to be submitted for funding. This part of their farm is approximately 453 acres, 91 percent containing prime or statewide important soils, and is within the Town of Onondaga. These applications require Town support either through a letter or a resolution.

TOWN BOARD RESOLUTION

The following resolution was offered by Councilwoman Ryan, who moved its adoption, seconded by Councilwoman Belle, to wit:

WHEREAS, New York Agricultural Land Trust and the Onondaga County Farmland Protection Board are working together in submitting an application for the Volles Dairy Farm to the Farmland Protection Implementation Grant program; and

WHEREAS, the portion of the Volles Dairy Farm that is be submitted is approximately 453 acres, 91 percent containing prime or statewide important soils, and is within the Town of Onondaga; and

WHEREAS, the Land Use Plan for the Town of Onondaga encourages protecting and preserving viable agricultural activities, protecting farmland from the negative impacts of development, and preserving the integrity of our environment and natural resources including farmland.

BE IT RESOLVED, that the Town Board of the Town of Onondaga is in support for the New York Agricultural Land Trust's proposal to permanently protect the Volles Farm through the Farmland Protection Implementation Grant program.

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Councilman	Petrie	Voted	Yes
Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Discussion took place regarding the large format printer that the Codes Office recently acquired and the fees that should be charged to residents that wish to have large plans or maps printed. More research will be done and a decision will be made at the next Town Board meeting.

4. Schedule Unsafe Structure Hearing – 303 Smith Avenue, Nedrow

Mr. Vincent gave a recap to the Board about the fire and the structural damage to the home located at 303 Smith Avenue in the Town of Onondaga. The home owners did not have insurance on the property. Photos of the property were shared with the Town Board.

TOWN BOARD RESOLUTION

The following resolution was offered by Supervisor Andino, who moved its adoption, seconded by Councilwoman Ryan, to wit:

RESOLVED, that pursuant to Article 4 of Chapter 80 of the Town of Onondaga Code, the Town Board shall conduct a hearing with respect to an unsafe structure located at 303 Smith Avenue (tax map no. 043.-02-12.0) in the Town of Onondaga, to be held at the Town Hall located at 5020 Ball Road in the Town on July 16, 2018 at 5:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard.

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Councilman	Petrie	Voted	Yes
Councilman	Hamilton	Voted	Yes

Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

5. Attorney’s Report

Town Attorney, Mr. Kevin Gilligan was present. Mr. Gilligan referred to a memorandum dated July 2, 2018 that was sent to the Town Board from John Langey regarding the settlement recommendation that’s being proposed regarding the RJ Graham Golf, Inc. Tax Certiorari.

TOWN BOARD RESOLUTION

The following resolution was offered by Supervisor Andino, who moved its adoption, seconded by Councilwoman Ryan, to wit:

RESOLVED, that the Town Board approve and accept the proposal as negotiated by the attorneys regarding the RJ Graham Golf, Inc. Tax Certiorari as outlined in the memorandum from John Langey dated July 2, 2018.

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Councilman	Petrie	Voted	Yes
Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

6. Engineer’s Report

Town Engineer, Mr. Bill Perrine was present. Mr. Perrine reported that everything that C&S is currently working on is going well. He stated that he has sent a punch list to Peregrine Developments and has not heard back from them yet. He feels that their security balance should be enough incentive for them to move forward and get things done. The same is being done for Brittany Hills, Section 12 and Skyland Meadow Farms, Section 5.

7. Committee Reports

TOWN BOARD RESOLUTION

The following motion was made by Councilman Petrie, who moved its adoption, and was seconded by Councilman Hamilton,

RESOLVED, that the Town Board approve the addition of Christopher Sweeney and Cynthia Horne to the membership of the Nedrow Fire Department; and

RESOLVED, that the Town Board approve the addition of Anthony Zangrai to the membership of the Navarino Fire Department; and

RESOLVED, that the Town Board approve the addition of Jamel Rizek and Nor Rizek to the membership of the Howlett Hill Fire Department.

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Councilman	Petrie	Voted	Yes
Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Councilwoman Ryan reported that the Onondaga Free Library will be closed on Sundays in July and August, and their Saturday hours will be from 10:00 a.m. to 2:00 p.m. during those months as well. The library will also be closed on July 4th, and their next Board meeting will be held on July 25th at 6:00 p.m.

TOWN BOARD RESOLUTION

The following resolution was offered by Councilman Petrie, who moved its adoption, seconded by Councilwoman Belle, to wit:

BE IT RESOLVED, that the Town of Onondaga hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

TITLE	STANDARD WORK DAY (Hrs/day) Min. 6 hrs Max. 8 hrs	NAME (First & Last)	Social Security Number (Last 4 digits)	Registration Number	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Not Submitted (Official did not submit their ROA)	Record of Activities Result*
ELECTED OFFICIALS							
Supervisor	6	Thomas P. Andino, Jr.	████	██████	01/01/18-12/31/19		13.37
Town Justice	6	Patrick M. Kilmartin	████	██████	01/01/18-12/31/21		18.87
Board Member	6	Mary K. Ryan	████	██████	01/01/18-12/31/21		2.06
Town Clerk	6	Lisa M. Goodwin	████	██████	01/01/18-12/31/21		23.78
Highway Superintendent	6	John Wheatley	████	██████	01/01/18-12/31/21		32.83
Receiver of Taxes	6	Michele Kresser	████	██████	01/01/18-12/31/21		27.60
APPOINTED OFFICIALS							
Planning Board Member	6	James Mahaney	████	██████	01/01/18-12/31/18	X	
Planning Board Member	6	Linda Campbell	████	██████	01/01/18-12/31/18		0.44
Planning Board Secretary	6	Melinda Mayer	████	██████	01/01/18-12/31/18		1.40
Zoning Board of Appeals	6	Mitch Carmody	████	██████	01/01/14-12/31/17		0.85
Zoning Board of Appeals	6	Benedicte Doran	████	██████	01/01/18-12/31/18		0.39
Zoning Board Secretary	6	Cheryl Hammond	████	██████	01/01/18-12/31/18		2.02

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Councilman	Petrie	Voted	Yes
Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Abstained	----
Supervisor	Andino	Abstained	----

The foregoing resolution was thereupon declared duly adopted.

Supervisor Andino reported that he has received a thank you letter from West Genesee High School for the Town Board's support of the After the Prom event.

Although there was no meeting held on June 18, 2018, the following accounts were audited and approved for payment on that date, June 18, 2018:

- All General Fund Accounts on Abstract No. 12, numbers 564 through 631 inclusive, totaling \$48,028.27.
- All Highway Fund Accounts, Abstract No. 12, numbers 263 through 291 inclusive, totaling \$23,050.59.
- All Parks Accounts on Abstract No. 12, numbers 81 through 95 inclusive, totaling \$2,873.90.
- All Sewer Accounts on Abstract No. 11, numbers 67 through 70 inclusive, totaling \$2,117.27.
- All Consolidated Drainage Accounts on Abstract 11, numbers 39 through 42 inclusive, totaling \$1,882.62.
- All Trust & Agency Accounts on Abstract No. 6, numbers 32 through 40 inclusive, totaling \$6,166.17.
- All Fire Protection Accounts on Abstract No. 4, numbers 18 through 33 inclusive, totaling \$111,897.54.

The following accounts were audited and approved for payment on this date, July 2, 2018:

- All General Fund Accounts on Abstract No. 13, numbers 632 through 676 inclusive, totaling \$41,278.47.
- All Highway Fund Accounts, Abstract No. 13, numbers 292 through 313 inclusive, totaling \$32,524.06.
- All Parks Accounts on Abstract No. 13, numbers 96 through 118 inclusive, totaling \$3,209.06.
- All Sewer Accounts on Abstract No. 12, numbers 71 through 78 inclusive, totaling \$560.40.
- All Consolidated Drainage Accounts on Abstract 12, numbers 43 through 48 inclusive, totaling \$2,186.59.
- All Consolidated Lighting Accounts on Abstract No. 7, number 7 inclusive, totaling \$19,779.60.

8. Meeting Minute Approval – June 4, 2018

TOWN BOARD RESOLUTION

The following resolution was made by Councilman Hamilton, who moved its adoption, and it was seconded by Councilwoman Ryan,

RESOLVED, that the Town Board accept the meeting minutes of the Town Board Meeting held June 4, 2018 as prepared by the Town Clerk.

The question of the adoption of the foregoing resolution was duly put to a vote and the vote was as follows:

Councilman	Petrie	Voted	Yes
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Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

TOWN BOARD RESOLUTION

The following resolution was made by Supervisor Andino, who moved its adoption, and it was seconded by Councilwoman Ryan,

RESOLVED, that the Town Board move into Executive Session to discuss personnel matters in the Parks Department and the Assessor's Office.

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Councilman	Petrie	Voted	Yes
Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

The Town Board of the Town of Onondaga adjourned to meet in Executive Session to discuss personnel matters in the Parks Department and the Assessor's Office at 5:53 p.m. on Monday, July 2, 2018. The Town Board returned from Executive Session at 6:28 p.m. The following action was taken:

TOWN BOARD RESOLUTION

The following resolution was made by Councilman Hamilton, who moved its adoption, and it was seconded by Councilwoman Belle,

RESOLVED, that the Town Board appoint Charry Lawson to the position of Director of Parks and Recreation with a probationary period of twenty-six (26) weeks.

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Councilman	Petrie	Voted	Yes
Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

TOWN BOARD RESOLUTION

The following resolution was made by Supervisor Andino, who moved its adoption, and it was seconded by Councilman Hamilton,

RESOLVED, that there being no further business to come before the Town Board, the Executive Session and the Town Board Meeting be adjourned.

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Councilman	Petrie	Voted	Yes
Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Executive Session and Town Board Meeting adjourned at 6:30 p.m.

Lisa M. Goodwin, Town Clerk