

April 16, 2018

The Town Board of the Town of Onondaga met at a regular meeting at 5:00 p.m. on Monday, April 16, 2018 at Town Hall, 5020 Ball Road, Syracuse, New York.

Present: Supervisor Thomas P. Andino, Jr.
 Councilman Donald Hamilton
 Councilwoman Suzanne Belle
 Councilwoman Mary K. Ryan

 Town Clerk Lisa M. Goodwin
 Town Attorney Kevin M. Gilligan
 Town Engineer William Perrine

Excused: Councilman Charles Petrie

1. Highway Superintendent's Report

Highway Superintendent, Mr. John Wheatley was present. Mr. Wheatley reported that there will be another retirement from his staff. Mr. James Isgar will be retiring. His last day will be Friday, April 27, 2018. Mr. Wheatley stated that Mr. Isgar began working for the Town as a motor equipment operator in December 1980. He then became a heavy equipment operator in June 2005, and in 2008 he was named "foreman" for Highway Superintendent, Dick Walters. Mr. Wheatley has kept him as his foreman as well. Mr. Wheatley wishes Mr. Isgar and his family all the best in his retirement. He thanks him for his years of service. Mr. Isgar is a wealth of knowledge and will be hard to replace.

Mr. Wheatley reported that his crew began the brush pick up last week. This service will continue throughout the summer and the fall. They have also begun the street sweeping in the Nedrow area and will move throughout the town. Mr. Wheatley also reminded everyone that Earth Day is coming up on Saturday, April 21st from 9:00 a.m. to noon at the Highway Garage.

2. Parks & Recreation Report

The Parks and Recreation Director, Ms. Charry Lawson, was not present. She is currently attending the NYS Recreation and Park Society's Annual Conference at the Hotel Syracuse. Supervisor Andino reported that several of the Board Members, himself included, will be attending their banquet this evening as the former Parks and Recreation Director, Ms. Edean Casey will be receiving the Lifetime Achievement Award from the state society. Supervisor Andino also reported that Ms. Lawson asked the Town Board to consider several additions to the payroll for seasonal employment.

TOWN BOARD RESOLUTION

The following resolution was offered by Supervisor Andino, who moved its adoption, and was seconded by Councilwoman Belle,

RESOLVED, that the Town Board approve the following additions and salary changes to the payroll of the Parks and Recreation Department at the 2018 budgeted salaries:

<u>Name</u>	<u>Address</u>	<u>Hourly Salary</u>
Joshua Harris*	5496 Beef Street	\$11.50
Jerry Casey	107 Quartz Way	\$14.50
Peter Bidnick	4366 Bellevue Avenue	\$12.05
Karen LaDue	4800 Kasson Road	\$12.05
Robert Warner	3356 Fairview Drive	\$12.05
Robert Eipp	308 Everingham Road	\$12.05
Brian Henneberry*	640 Helen Street	\$12.50 - \$15.00

*salary change

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Councilman	Petrie	Excused	----
Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

3. Codes Officer's Report

TOWN BOARD RESOLUTION

The following resolution was offered by Supervisor Andino, who moved its adoption, seconded by Councilwoman Ryan,

WHEREAS, Onondaga Central School will be holding their High School Graduation Ceremony on June 24, 2018; and

WHEREAS, Onondaga Central School has requested South Onondaga Road to be closed between the hours of noon and 3:00 p.m.; and

WHEREAS, there will be an alternate route established from Makyes Road to Tanner Road; and

WHEREAS, the Onondaga County Sheriff's Department will be providing traffic control during these times; be it

RESOLVED, that the Town Board approves the closure of South Onondaga Road between its intersection with Makyes Road and Tanner Road, for the Onondaga Central Graduation Program on June 24, 2018 between the hours of noon and 3:00 p.m. as requested.

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Councilman	Petrie	Excused	----
Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

4. Discussion – Authorization for Supervisor to Sign Contract with Onondaga Central

Supervisor Andino reported that the attorneys for the Town of Onondaga and Onondaga Central School (OCS) have been working on an Intermunicipal Agreement to allow OCS the use of service bays in the Town's Highway Garage and the purchase of fuel from the Town's tanks during several months while OCS is demolishing and rebuilding their bus garage. It is projected to be from the end of April until the end of August. The agreement has been reviewed by the attorney and is advising authorization for the Supervisor's signature.

TOWN BOARD RESOLUTION

The following resolution was offered by Councilman Hamilton, who moved its adoption, seconded by Councilwoman Belle,

WHEREAS, the Onondaga Central School District (OCS) proposes to enter into an Intermunicipal Agreement with the Town of Onondaga under which OCS would: (1) contract to use the service bays in the Town's Highway Garage, temporarily, as needed to perform maintenance on the OCS school buses and vehicles; and (2) purchase fuel for the OCS vehicles from the Town.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board has determined this to be a Type II action for the purposes of SEQR in accordance with 6 NYCRR section 617.5 (c)(15)(20); and

BE IT RESOLVED, that the Town Board authorize the Supervisor to sign the Intermunicipal Agreement with Onondaga Central School District as prepared and signed by the Onondaga Central School Superintendent.

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Councilman	Petrie	Excused	----
Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

5. Attorney's Report

Town Attorney, Mr. Kevin Gilligan was present. Mr. Gilligan reported that the site plan review for Apple Acres is still being reviewed by the Town Engineer and Onondaga County Planning Board. There are several concerns with the outfall of their drainage that need to be addressed.

6. Engineer's Report

Town Engineer, Mr. Bill Perrine was present. Mr. Perrine reported that Apple Acres has submitted an entire package; however, there is still a lot of work to be done on the stormwater plan. He believes this will be done this week. Mr. Perrine reminded everyone that the HVAC bid opening will be on this Wednesday at 2:00 p.m.

7. Committee Reports

Supervisor Andino reported that the Town Clerk has been contacted by James Emm from the Nedrow Fire Department informing her that there was an error in the members name that was approved at the March 19, 2018 Town Board Meeting. The member's name was submitted as Jaden Smith. It should be Jaden Towne.

TOWN BOARD RESOLUTION

The following resolution was offered by Supervisor Andino, who moved its adoption, seconded by Councilman Hamilton,

RESOLVED, that the Town Board approve the correction to the March 19, 2018 Town Board meeting minutes to reflect the member approved to the Nedrow Fire Department to be Jaden **Towne**.

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Councilman	Petrie	Excused	----
Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Councilwoman Ryan reported that the Onondaga Free Library will be holding a used book sale on May 3, 4, and 5. Donations may be made April 27 thru May 2.

TOWN BOARD RESOLUTION

In the matter of approving the 2017 points submitted by the Taunton and Sentinel Heights Fire Departments

The following resolution was offered by Supervisor Andino, who moved its adoption, seconded by Councilwoman Ryan,

WHEREAS, the Town of Onondaga (hereinafter Town) sponsors a Service Award Program (hereinafter Program) for active volunteer firefighters of the Taunton and Sentinel Heights Fire Departments (hereinafter Departments) in accordance with Article 11-A of the New York State General Municipal Law (hereinafter GML); and,

WHEREAS, in accordance with GML §219-a(2)(b), the Departments have the responsibility to maintain all the records of the Program; and,

WHEREAS, in accordance with GML §219-a(2)(c) the Departments have submitted a list of all active volunteer firefighters identifying the points earned during calendar year 2017 by each active volunteer firefighter; and,

WHEREAS, GML §219-a(2)(d) requires the Town Board to review and approve the listing submitted by the Fire Departments; and,

WHEREAS, the Town Board has reviewed the listing and is relying on the certification made by the Fire Departments to the accuracy of the points, and finds no obvious errors with the listing; now, therefore, be it

RESOLVED, that the Town Board hereby approves the attached listing of 2017 points submitted by the Fire Departments.

RESOLVED, that a copy of this resolution and the 2017 points listing is authorized to be provided to Penflex, Inc., the third-party administrator that assists the Town with the administration of the Program, for the use in determining the contribution owed by the Town in 2018 and paying any benefits from the Program as a result of service credit earned by active volunteer firefighters in 2017.

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Councilman	Petrie	Excused	----
Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Supervisor Andino reported that the Typist I in the Assessor's Office has gone out on medical leave as of last Friday. She will be out for eight to ten weeks. This office is coming into one of their busiest times with the filing of roles and Grievance Day in May. The Assessor has indicated that she would like to hire part-time temporary help during this time. Ms. Shelly Meyer previously worked as the Deputy Tax Receiver for the Town of Onondaga. She has been contacted and is available to work. The Supervisor held an interview with Ms. Meyer this afternoon. She is available to begin work on Wednesday, April 18, 2018. Ms. Meyer will also act as secretary to the Assessment Board of Review during the grievance hearings.

TOWN BOARD RESOLUTION

The following resolution was offered by Supervisor Andino, who moved its adoption, seconded by Councilwoman Belle,

WHEREAS, the Typist I employed in the Assessor's Office has gone out on medical leave for eight to ten weeks leaving this office understaffed during one of its busiest times.

BE IT RESOLVED, that the Town Board approve the hiring of Shelly Meyer as a part-time, temporary employee to the Assessor's Office and as secretary to the Assessment Board of Review; and

BE IT RESOLVED, that Ms. Meyer will work a maximum of 35 hours per week at the discretion of the Assessor and will be paid an hourly salary of \$16.00 per hour; and

BE IT RESOLVED, that this position will exist only until the permanent employee of the Town has received approval from their doctor to return to work.

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Councilman	Petrie	Excused	----
Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Supervisor Andino reported that he and Councilman Hamilton attended the meeting at OCC that was put on by the Emergency Management of Onondaga County to address how we should handle an active shooting incident within the Town of Onondaga. What is the plan? How would this be handled? Who's in command? What do we do? The County has held some drills, and they will be doing more drills. The drills will be taking place at OCC over the next month. Hopefully, the drills are in preparation for something that we will never have to go through. The Supervisor said that the meeting was well done and he thanked Councilman Hamilton for attending.

TOWN BOARD RESOLUTION

The following resolution was offered by Supervisor Andino, who moved its adoption, seconded by Councilman Hamilton,

RESOLVED, that the Town Board approve the addition of Tina Cali to the membership of the Nedrow Fire Department.

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Councilman	Petrie	Excused	----
Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

The following accounts were audited and approved for payment on this date, April 16, 2018:

- All General Fund Accounts on Abstract No. 8, numbers 338 through 404 inclusive, totaling \$49,113.63.

- All Highway Fund Accounts, Abstract No. 8, numbers 165 through 187 inclusive, totaling \$7,626.97.
- All Parks Accounts on Abstract No. 8, numbers 44 through 49 inclusive, totaling \$1,199.21.
- All Sewer Accounts on Abstract No. 7, numbers 37 through 49 inclusive, totaling \$1,441.57.
- All Consolidated Drainage Accounts on Abstract 7, numbers 22 through 26 inclusive, totaling \$101.86.

Supervisor Andino reminded everyone that the next regular Town Board Meeting will be held Monday, May 7, 2018 at 5:00 p.m.; however, there will be a Special Town Board Meeting held on Monday, April 23, 2018 at 4:30 p.m. to award the bid for the HVAC project.

8. Meeting Minute Approval – April 2, 2018

TOWN BOARD RESOLUTION

The following resolution was made by Councilman Hamilton, who moved its adoption, and it was seconded by Councilwoman Ryan,

RESOLVED, that the Town Board accept the meeting minutes of the Town Board Meeting held April 2, 2018 as prepared by the Town Clerk.

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Councilman	Petrie	Excused	----
Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Abstained	----
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

TOWN BOARD RESOLUTION

The following resolution was made by Supervisor Andino, who moved its adoption, and it was seconded by Councilwoman Ryan,

RESOLVED, that there being no further business to come before the Town Board, the Town Board meeting be adjourned.

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Councilman	Petrie	Excused	----
Councilman	Hamilton	Voted	Yes
Councilwoman	Belle	Voted	Yes
Councilwoman	Ryan	Voted	Yes
Supervisor	Andino	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Town Board meeting adjourned at 5:30 p.m.

Lisa M. Goodwin, Town Clerk